



**Children and Young People's Trust Executive Group Meeting  
17<sup>th</sup> September 2020, from 2pm – 5pm  
Via Microsoft Teams**

**Present**

**Core Members:**

Mel John-Ross (Chair)	BMBC, Director of Children's Services
Bob Dyson	Barnsley Safeguarding Children Partnership
Margaret Gostelow	Barnsley Governors Association
Phil Hollingsworth	BMBC Service Director, Stronger Safer and Healthier Communities
Cllr Margaret Bruff	Cabinet Member: Children's Services
Jess Leech	Barnsley College
Nina Sleight	BMBC, Service Director for Education, Early Start and Prevention.
Nick Bowen	Executive Principal, Horizon Community College representing BACCUS and Secondary Schools
Adrian England	Healthwatch Chair, on behalf of Sue Womack
Emma Baines	BMBC,
Alicia Marcroft	BMBC

**Deputy Members:**

Cathryn Egginton	Headteacher, Wellgate Primary School
Patrick Otway	Barnsley CCG
Cherie Buttle	South Yorkshire Police
Tracy Taylor	
Liz Stenton	BMBC, Head of Service - Children & Family Social Care

**Advisor:**

Karen Sadler	BMBC, Service and Strategy Manager, (C& P)
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**In Attendance:**

Dawn Fitzpatrick	BMBC, Partnerships and Project Officer
Phil Ainsworth	BMBC, Public Health Senior Practitioner
Helen Goddard	BMBC, Public Health Officer
Lauren Nixon	BMBC, Transformation Lead
Helen Wood	BMBC, Org & Workforce Dev Business Partner
Garreth Robinson	BMBC, Public Health Practitioner
Tracy Letchford	BMBC, 0-19 Public Health Service Manager
Sam Tingle	BMBC, Senior Early Years Consultant
Lisa Bosson	BMBC, Early Years Consultant
Alex Taylor	BMBC, Youth Voice and Participation Coordinator
Young People /Youth Council Members (Individual names withheld for confidentiality)	

		<b>Action</b>
1.	<p><u>Apologies</u> The following apologies were received: Sarah Sinclair                      BMBC Head of Commissioning, Governance and Partnerships</p>	

		<b>Action</b>
	<p>Gerry Foster-Wilson Executive Headteacher representing Primary Schools</p> <p>Amanda Glew BMBC Organisation Development Manager</p> <p>Jayne Sivakumar Barnsley CCG, Chief Nurse</p> <p>Sarah Poolman South Yorkshire Police, Chief Superintendent</p> <p>John Marshall Chief Executive, Barnsley CVS</p> <p>Dave Ramsay South West Yorkshire Partnership Foundation Trust, Deputy Director of Operations</p> <p>Laura Rumsey Interim Associate Director of Nursing/Head of Midwifery</p> <p>Debbie Mercer BMBC, Service Director Child Social Care &amp; Safeguarding</p> <p>Liz Leek Barnsley College</p>	
2.	<p><u>Feedback from the front line</u></p> <p>Colleagues shared feedback from front line:</p> <ol style="list-style-type: none"> <li>1. Cathryn Egginton was pleased to inform members that it had been a really positive start back to school with 93% attendance, all vulnerable children were back in school and feedback from parents/carers had been positive. There have been a few bubble closures, but overall, it has been positive from Primary's.</li> </ol> <p>Nick Bowen followed on with feedback from Secondary's again noting that attendance was high 96%. It was highlighted that the attitudes of students were very good, they had been missing school and friends. The rigorous structure was providing a calm environment. Young people were responding to wearing face coverings really well adding the extra protection.</p> <p>Concerns were raised with regards to staff absences due to waiting for tests to come through. It was noted that staff are able to deliver real time classes via teams.</p> <ol style="list-style-type: none"> <li>2. Alicia Marcroft shared feedback noting that Public Health England had been overwhelmed by testing. The DFE hotline opened this morning. The key message is for further avenue for testing to support schools.</li> <li>3. Mel conveyed on behalf of the CYP Trust a big thank you to Schools and School leaders for all their efforts to keep schools open during the pandemic. It was fantastic to see young people back at school.</li> </ol>	
3.	<p><u>Identification of confidential reports and declarations of any conflicts of interest</u></p> <p>It was noted that item 5, 6, 7, 8, 12 &amp; 13 should be treated as confidential.</p> <p>Adrian England declared a conflict of interest as representative on SY&amp;B ICS</p>	
4.	<p><u>Minutes of the Trust Executive Group meeting held on 11 June 2020.</u></p> <p>The minutes of the previous meeting were agreed as an accurate record.</p>	

		<b>Action</b>
4.1	<p><u>Action log / matters arising</u></p> <p>Updates recorded as per the action log.</p>	
<b>Keeping Children &amp; Young People Safe</b>		
5.	<p><u>Barnsley Safeguarding Children's Partnership Meeting held on 17 July 2020 - Highlights - CONFIDENTIAL</u> (Bob Dyson)</p> <p><i>This item was confidential and is therefore not included in the published minutes.</i></p>	
<b>Improving education, achievement &amp; employability</b>		
6.	<p><u>SEND Improvement Programme and Inspection – CONFIDENTIAL</u> (Nina Sleight)</p> <p><i>This item was confidential and is therefore not included in the published minutes.</i></p>	
7.	<p><u>Return to Schools: Full return for all children including CiC and Care Leavers - CONFIDENTIAL</u> (Mel John Ross)</p> <p><i>This item was confidential and is therefore not included in the published minutes.</i></p>	
<b>Tackling Child Poverty &amp; Improving Family Life</b>		
8.	<p><u>Impact of Covid and Gaps in Services - Public Health Analysis – CONFIDENTIAL</u> (Alicia Marcroft/Helen Goddard)</p> <p><i>This item was confidential and is therefore not included in the published minutes.</i></p>	
9.	<p><u>Alcohol Paper</u> (Garreth Robinson)</p> <p>Garreth was welcomed to the meeting and provided a progress update of the borough Alcohol Plan (2018 – 2021) and highlighting the following key points:</p> <ul style="list-style-type: none"> <li>• Evidence suggested an increase in alcohol consumption this year.</li> <li>• Barnsley public health team have worked collaboratively with BHNFT to secure NHS funding and be one of two ACT pilot sites in the North of England. Although the focus is on supporting adults, the approach in Barnsley has been extended to include young people, working alongside the Early Help Navigator based in the A&amp;E department.</li> <li>• A&amp;E department, the Early Help Navigator and the Young People's Substance Misuse Service are working to identify any emerging risk factors, patterns and trends to enable targeted effective interventions for children and young people;</li> <li>• Rates for under-18 alcohol-specific hospital admissions are the second highest across the Yorkshire &amp; Humber region and under-18 female rates are the highest.</li> <li>• Alcohol and alcohol related harm is being monitored. It will be a standard</li> </ul>	

		<b>Action</b>
	<p>agenda item on the Alcohol Alliance agenda.</p> <p>The action plan 2018/2019 was discussed noting that priorities have been progressed and that the plan is being reviewed and once finalised, meetings will take place with all leads.</p> <p>Members were asked to consider the recommendations and support the progress of travel.</p> <p>A brief discussion took place with regards to where are young people are drinking. It was noted that there is a section related to where they have been prior to A&amp;E admission ie local park/family/friends etc. and that this information is shared/discussed at the Alcohol Alliance.</p> <p>Members thanked Garreth for the comprehensive report.</p> <p><b>Action:</b> To be added to TEG work programme. Date to be agreed with Garreth / Diane Lee.</p>	Garreth/Diane/ work programme
10.	<p><u>Two Year Assessments and Integrated Working - Presentation</u> (Sam Tingle/Tracy Letchford/Lisa Bosson)</p> <p>Sam Tingle, Tracy Letchford and Lisa Bosson were welcomed to the meeting.</p> <p>Sam provided a presentation on Early Identification and overview of how health and early years work together to identify children at risk of delay. Every Early Years setting must adhere to the statutory framework, but processes in Barnsley go well beyond statutory duty to help ensure all progress checks are shared with health and any actions can be agreed to support a child's progress.</p> <p>Tracy provided an overview of the universal two to two-and half-year review. Data is collected on a quarterly basis as part of the mandatory process. ASQ3 Questionnaires are used by health professionals and assists early identification and early intervention in particular around communication skills and may identify when parenting help may be required. This helps to ensure children with SEND are identified earlier.</p> <p>Data collection by 0-19 Public Health Nursing Service has improved and termly meetings take place with Early Years settings.</p> <p>The impact of COVID on the timeliness of assessment and identification of need, is being considered and work is underway to ensure children get the services they need.</p> <ul style="list-style-type: none"> <li>• New cohort of two-year olds - possible increase of reviews</li> <li>• Challenges of conducting integrated reviews within Covid restrictions</li> <li>• Possible lower attainment due to Covid lockdown measures</li> </ul> <p><b>Action:</b> TEG members were asked to raise awareness of the two-year process check, ASQ and integrated review processes with their teams</p>	TEG Members

		<b>Action</b>
	<p>A brief discussion took place with regards to understanding the outcome analysis of the integrated reviews and the links to the SEND agenda. It was confirmed that this wider analysis work is underway and is included in the SEND Improvement Plan.</p> <p>Questions/Comments from members included:</p> <ul style="list-style-type: none"> <li>• Mel asked with regards to the development levels. Sam explained that they had just converted termly data to annual data set and this could be shared, it is age related and breaks it down to Area Councils. It was agreed that this would be helpful. <b>Action:</b> Sam to circulate that data and presentation. Tracy suggested looking at ASQ scores for different areas.</li> </ul>	Sam Tingle
11.	<p><u>SYB ICS Healthy together Website - for information</u> (Amy Baxter)</p> <p>Karen highlighted to members the information with regards to the South Yorkshire and Bassetlaw Healthy Together Website which provides advice for parents, young people and clinical resources to support health care workers.</p>	
<b>Encouraging positive relationships &amp; strengthening emotional health</b>		
12	<p><u>Lived experience case study - Learning from bad experiences – Presentation</u> (Phil Ainsworth) <b>CONFIDENTIAL</b></p> <p><i>This item was confidential and is therefore not included in the published minutes.</i></p>	
13.	<p><u>Continuous Service Improvement Plan (CSIP) - CONFIDENTIAL</u> (Debbie Mercer/Liz Stenton)</p> <p><i>This item was confidential and is therefore not included in the published minutes.</i></p>	
14.	<p><u>TEG Terms of Reference (TORs)</u> (Karen Sadler)</p> <p>Karen presented the updated Terms of Reference; minor tweaks have been made but the overall content has not changed significantly. TEG members to review the ToRs and provide Karen with any comments/amendments.</p> <p>Comments/amendments noted included:</p> <ul style="list-style-type: none"> <li>• Mel's title to be changed to Director of Children's Services</li> <li>• Section 2.2 BSCP to be added.</li> <li>• Barnsley CVC and Healthwatch are separate representations.</li> </ul> <p><b>Action:</b> Members to send comments/amendments by email by 9th October 2020 after which the final version will be recorded and circulated.</p>	TEG Members
15.	<p><u>Joint TEG - BSCP Annual Event - 27 November 2020</u> (Mel John Ross)</p> <p>Mel briefed members with regards to the Annual Joint TEG/BSCP Event taking place on Takeover day on 27<sup>th</sup> November 2020.</p> <p>Mel explained that it was felt that it is really important this still goes ahead but will not be a live event.</p>	

		<b>Action</b>
	<p>We will be looking at how it can be facilitated that so everyone is involved and can contribute.</p> <p>The Agenda will comprise of</p> <ul style="list-style-type: none"> <li>• How the Trust is progressing priorities of CYP Plan</li> <li>• COVID - how it impacted on services and sharing what's happen across the partnership including impact on education and hidden harm</li> <li>• Anti-bullying strategy - involving young people and how we take it forward share principles</li> <li>• Key Campaigns - joined up communications across the partnership</li> </ul> <p>Members were informed that some items might be asked for in advance so can be prepared on the day.</p>	
16.	<p><u>TEG Work Programme Review</u> (Dawn Fitzpatrick)</p> <p>The TEG work programme was reviewed. The agenda items for the next meeting were agreed alongside any items identified at today's meeting.</p> <p><b>Action:</b> Work programme to be updated.</p>	Dawn / Work programme
17.	<p><u>Young People's Participation Group - Presentation re Bullying</u> (Emma Baines, Alex Taylor and Young People from SEND Youth Forum)</p> <p>Emma, Alex and the young people from the SEND Youth Forum were welcomed to the meeting to show case the video and cases studies they have developed to share their perspective of bullying and the impact bullying has on young people.</p> <p>It was highlighted that bullying was a consistent issue that came out of consultations, and thus was chosen to be the first action for the SEND Youth Forum to focus on.</p> <p>Key messages from the video/cases studies were that young people with SEND felt ignored or not taken seriously when reporting bullying, which can make them feel that they are the problem. They feel excluded and that affects their self-esteem far into the future not just at school. Young people feel that bullying is not dealt with properly and can cause them to withdraw and can result in mental health issues the call to action was for TEG partners to recognise that bullying is unacceptable and discriminatory, and for action to be taken to change the culture.</p> <p>It was agreed that the material produce by the young people needed to be shared with The Barnsley Alliance to engage all schools in the borough.</p> <p>The logistics of a Barnsley wide antibullying strategy was discussed and it was suggested that a 'charter mark' approach may work best. Once the charter mark had been developed with young people, it could be adopted by schools, colleges and other organisations.</p> <p>The young people thanked TEG for their continued support and proudly announced that the final copy of the CYP SEND Plan is ready and that they are really excited now for the launch.</p>	

		<b>Action</b>
	<p>Mel thanked the young people on behalf of all TEG members for the work they have undertaken and the challenge they brought to TEG.</p> <p><b>Action:</b> Invitation for SEND Youth Forum to attend the Barnsley secondary heads and primary heads meetings</p> <p><b>Action:</b> Forward the presentation and Case studies to Di Drury</p> <p><b>Action:</b> Build in check and challenge into the work programme</p>	<p>Nina Sleight</p> <p>Dawn Fitzpatrick</p> <p>Dawn Fitzpatrick</p>
18.	<p><u>Any Other Urgent Business</u></p> <p>No other business was discussed.</p>	
	<b>Date and time of next meeting: 2pm on Thursday 17<sup>th</sup> December 2020 via Microsoft Teams</b>	
<p><b>Proposed agenda items for next meeting on 17 December 2020</b></p> <ul style="list-style-type: none"> <li>• Barnsley Safeguarding Children's Partnership (BSCP) minutes</li> <li>• Continuous Service Improvement Framework &amp; Plan</li> <li>• TEG Work Programme review</li> <li>• SEND Improvement Programme</li> <li>• SEND Engagement and Participation Strategy</li> <li>• DFE - Early Outcomes SCLN Framework</li> <li>• 0-19 Public Health – Update</li> <li>• Workforce Development Updates re Children's Services</li> <li>• Integrated Care System (ICS) Update</li> <li>• CAMHS Service update</li> <li>• CAMHS Pathway / Service Specification and onward development Update</li> <li>• Emotional Health &amp; Wellbeing update</li> <li>• Transport /Active Travel Update</li> <li>• Joint Strategic Commissioning Review update</li> </ul>		

**2021 Meetings** - these will be held quarterly.

<b>Date of meeting</b>	<b>Time</b>	<b>Venue</b>	<i><b>Deadline dates for reports</b></i>
<i>Thursday 18 March 2021</i>	14.00 – 17.00	TBA	<i><b>Tuesday 9<sup>th</sup> March 2021</b></i>
<i>Thursday 15 July 2021</i>	14.00 – 17.00	TBA	<i><b>Tuesday 6<sup>th</sup> July 2021</b></i>
<i>Thursday 14 October 2021</i>	14.00 – 17.00	TBA	<i><b>Tuesday 5<sup>th</sup> October 2021</b></i>
<i>Thursday 2 December 2021</i>	14.00 – 17.00	TBA	<i><b>Tuesday 23<sup>rd</sup> November 2021</b></i>